

February 2024

Headteacher - Patrick Earnshaw

Deputy Headteacher - Mathew Downs

Assistant Headteacher (Head of Sixth Form) - Lisa Swan

Dear Parents/Carer,

The History department are delighted to be able to offer current Year 12 students the opportunity to visit **Edinburgh on Friday 19th – Sunday 21st July**. This has been organised to allow our students to visit places of significance that will be linked to the A level History course; **The Early Stuarts and the English Civil War** and to the A Level Politics course looking at **Devolution and Electoral Systems**. It will greatly support their understanding and engagement of this important section of their History and Politics A level.

However, it will be such a fantastic cultural experience; we are able to **invite other 6th form students**. The trip will include, **Guided tour of Edinburgh University** a Russell Group University, (including entrance to University Library), tour of **Palace of Holyrood House, Holyrood Scottish Parliament, Edinburgh Castle and St. Giles Cathedral** entrance and guided tour and a **Scottish ghost and folk tale** tour of the city.

We will be staying at The Edinburgh Townhouse Boutique Hostel on a Bed and Breakfast basis. The cost of the tour includes the flights, entrance and tours, evening meals and packed lunches.

The proposed itinerary:Friday 19th JulyMake your own way to **Southampton Airport** for 6:30am

Flight to Edinburgh at 8.30am

Tram from the Airport to Edinburgh City Centre

Visit and guided tour of Scottish Parliament at Holyrood

Workshop at Palace of Holyrood House

Check In at Edinburgh Townhouse Boutique Hotel

Traditional Fish Supper for Dinner

Scottish Ghost and Folklore Tour

Saturday 20th July

Visit and tour of St. Giles Cathedral

Visit to Edinburgh Castle

Traditional Scottish Ceilidh in the Evening * *subject to availability*Sunday 21st July

University Visit and Tour including University Library

Talk about UCAS Applications

Visit to National Museum of Scotland

Make way to Airport 5.30pm



STUDENT NAME TUTOR

TO BE RETURNED TO

Flight home at 8pm arriving at **Bournemouth Airport** for pick up at 9.30pm.

Luggage: Hand luggage only

We are trying to keep the cost of the trip below **£350**, this price will include and the costs of the excursions and activities listed in the itinerary. The only additional money the students would need is for spending on souvenirs or additional meals in the airport. The trip can only run if there is sufficient interest and the total price will be dependent on how many students sign up for the trip, therefore £350 is an approximate cost at this stage, based on 24 students.

Payment by monthly instalments will be arranged using the school's on-line WisePay facility. Please make a note of your WisePay receipt reference, as you will need to provide this on the attached slip/ consent form. Receipts are generated automatically on WisePay and sent to the email address you supply when making the payment.

8th March £150 deposit (Please note that once deposits have been paid, they will be non-refundable)

19th April £100

17th May £100

If your child is interested in this trip, then please pay the deposit of £150 through the WisePay system, complete and return the attached medical form to the Star room **before Friday 8th March**.

Yours faithfully

Mrs Stedmon
Assistant Headteacher





STUDENT NAME TUTOR

TO BE RETURNED TO

PARENTAL CONSENT FORM (for children and young people under the age of 18)	
The purpose of this form is to obtain your consent for your child to take part in the proposed event.	
DATA PROTECTION	
Highcliffe School is a Data Controller for the purposes of the General Data Protection Regulation (2018). This Act regulates how we obtain, use and retain information about individuals. The information you supply is being collected for the purpose of gaining your consent. When you sign <u>or</u> complete this form, you are providing your consent to Highcliffe School holding your personal information for this purpose. This information is used only for the purposes for which it is given and is not passed on to a third party.	
DETAILS OF PROPOSED EVENT	
Event: Edinburgh on Thursday 18th – Sunday 21st July 2024	
Additional information:	
ACKNOWLEDGEMENT OF RISK	
This event poses additional risks to those encountered during a normal day. We have assessed those risks and believe that the planning undertaken and systems agreed to control and manage the risks have reduced the chance of harm to an acceptable level. To help with safety all participants are expected to behave in a responsible manner at all times during the event. They must take direction from any leader and follow all instructions or guidance given. Details of planning and risk assessment are available on request.	
STUDENT'S DETAILS	
Full name:	
Home address:	
MEDICAL / EMERGENCY CONTACT INFORMATION	
PRIMARY EMERGENCY CONTACT DETAILS	ALTERNATIVE EMERGENCY CONTACT DETAILS
Surname:	Surname:
Forename:	Forename:
Home address (inc postcode):	Home address (inc postcode):
Home telephone number:	Home telephone number:
Mobile telephone number:	Mobile telephone number:
Relationship to student:	Relationship to student:
GP name:	GP surgery address (inc postcode):
Surgery telephone number:	



STUDENT NAME TUTOR

TO BE RETURNED TO

STUDENT'S MEDICAL INFORMATION

Please provide detail of all medical conditions and illnesses and any treatments required to maintain health.
This information helps us to keep your son/daughter safe

Asthma or bronchitis	YES / NO	Allergies to any known medication	YES / NO
Heart condition	YES / NO	Any other allergies, eg material, food, plasters	YES / NO
Fits, fainting or blackouts	YES / NO	Other illness or disability	YES / NO
Severe headaches	YES / NO	Travel sickness	YES / NO
Diabetes	YES / NO	Regular medication	YES / NO

If the answer to any of these questions is YES, please give details:

TRIP PAYMENT**All trip payments are to be made using the school's online Wisepay facility**

I have paid using Wisepay and my reference number is	YES / NO
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CONSENT DECLARATION

I have received full details of the event, am satisfied with the arrangements and give consent for my child to take part in the proposed event.	YES / NO
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I give consent for him / her to receive emergency medical treatment, including anaesthetic, as considered necessary by any medical doctor present, should the need arise. I have provided detail of all medical conditions and illnesses and any treatments required to maintain health. I give consent for the members of staff to act 'en loco parentis' for the duration of the trip.	YES / NO
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I give consent for my child to be photographed during the event and for these photographs to be used in school media.	YES / NO
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Any other information that may affect the safety of my child or any other persons and/or the organisation of the event has been provided to the organiser.	YES / NO
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COVID-19 GUIDANCE

In the event that your child begins to show symptoms of Covid-19 or tests positive for Covid-19 prior to the trip date or on the morning of the trip you must inform the school in line with our school policy and accept your child may not be able to attend the trip and may still be charged.

Please note that the venue you are travelling to may have their own policy regarding Covid-19 safety measures which your child will need to adhere to whilst on the school trip. The teacher will ensure that all students are aware of what these measures are before entering any venues.

TRAVEL INSURANCE

If you have any medical concerns that may impact on your child's ability to travel, please refer to our medical/travel insurance guidelines on the following link <https://highcliffe.school/l/TravellInsurance>

Signature:

Print name:

Date: